

## **When did the B.O.D. begin?**

**History:** *Incorporated 2/8/2002*

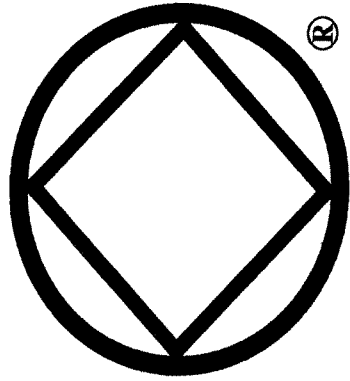
In 1995, a Tax Ad-Hoc was formed to research financial responsibility of the area.

Due to research and information gathered by the Tax Ad-Hoc committee on financial responsibility, it was determined that the area should incorporate to be responsible to those they serve. It was necessary to form the BOD of the GSA, Inc. to incorporate all aspects and all activities under one umbrella.

The B.O.D. formed initially to establish the corporation known as G.S.A. Inc. In order to accomplish this task we enlisted the help of attorneys to establish the board, file the necessary applications with the State of New Hampshire & the federal government, and to develop a set of Bylaws for the B.O.D. to follow.

Once the board was up and running, it was the board members responsibility to find an insurance company that could provide coverage for our meetings & events. We needed to also find an Accountant to handle our tax filings.

Now that the B.O.D. is in full operation, we oversee the legal and financial matters of the area. We discuss and review all issues that the area deems necessary and beneficial to its members.



# **GRANITE STATE AREA of NARCOTICS ANONYMOUS, INC.**



## **BOARD OF DIRECTORS**

# WHAT IS THE B.O.D. YOU ASK?

## Who are the Board of Directors?

The Board of Directors of Granite State Area Inc. are a group of recovering addicts that meet regularly to discuss legal and financial matters regarding our area. We are addicts who have held past or present service positions on the Granite State Area Service Committee and meet certain clean time requirements. The B.O.D. is made up of the following members:

<u>Position</u>	<u>Term</u>	<u>Clean Time</u>
Chair	2 years	5 years
Vice-Chair	2 years	5 years
Treasurer	2 years	5 years
Secretary	2 years	5 years
(3) at-large	2 years	3 years

We are responsible to and serve the Granite State Area of Narcotics Anonymous. We take our direction from the area regarding all matters.

## What do we do?

- We establish the criteria for contracts and we review and sign all contracts that deal with renting space for meetings and events in the GSA.
- We gather financial information from various GSA committees and maintain the area bank accounts.
- We coordinate our financial data with Accountants to file annually with the I.R.S. as a 501C3 Non-Profit organization.
- We consult with attorneys for any legal matters that may arise, and any legal advise we may need.

## Where do we meet?

- We meet at designated locations in the Granite State Area that are determined at each B.O.D meeting.
- The B.O.D. meeting schedule is then announced at the G.S.A. service committee meeting every month.

## Why do we need the Board of Directors?

- We need the board for legal reasons and to be financially responsible to our members.
- We have an obligation to uphold the integrity of Narcotics Anonymous in our area.
- We need to be recognized as non profit through self supporting contributions, since that is how we have always operated.
- We need to protect ourselves from any legal matters that could arise.
- We need to incorporate and file taxes because we meet the I.R.S. guideline of \$25,000.00 in cash flow through our area as a non profit organization.

In 2001 the Granite State Area incorporated as a non-profit organization. The need to be recognized as a non-profit organization came about because of the financial growth and success of the area over the past decade, as well as I.R.S. financial guidelines. All corporations are required by law to have a board of directors to oversee matters. The board is a point of accountability to ensure that our traditions are not compromised when dealing with outside enterprises. The board also adheres to the concepts of Narcotics Anonymous, paying particular attention to concepts 5 & 11.