

**SEDGWICK COUNTY DETENTION FACILITY
VOLUNTEER APPLICATION**

Program _____ Date _____

Name (Last) _____ First _____

Middle _____

Other Names Used/Maiden _____

Social Security # _____ Race _____ Sex _____

Date of Birth _____ Place of Birth City/County _____

Address _____ City _____ State _____ Zip Code _____

Mailing Address if Different _____

Home Phone _____ Cell Phone _____ Work Phone _____

E-mail Address _____

Length of Time at Current Residence _____

Previous Address _____

Drivers License # _____ State Issued _____

Emergency Contact Name _____

Home Phone _____ Cell Phone _____ Work Phone _____

Current Employer Address _____

Current Employer Phone # _____ Length of Employment _____

Briefly state you reason for wanting to volunteer in the Sedgwick County Facility

Referred by _____

Home Group or Faith Based Organization _____

Have you been convicted of a misdemeanor or felony within the last 7 years? _____

If yes complete the following

<u>Offense</u>	<u>Approximate Date</u>	<u>Disposition</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

FAITH BASED PROGRAM APPLICANTS ONLY

Please attach two letters of reference. One from a faith based ordained leader and one other person other than a family member. Please provide their information below.

Name of Ordained Religious Leader _____

Name of Faith Based Organization _____

Office Phone _____ Cell Phone _____ Years known _____

Name _____ Home Phone _____

Work Phone _____ Cell Phone _____ Years Known _____

I authorize the Sedgwick County Sheriffs Office to complete a background check

Volunteer Applicant Signature

Date

SEDGWICK COUNTY SHERIFF'S OFFICE

VOLUNTEER AGREEMENT

NOTICE: DO NOT SIGN WITHOUT READING

FACILITY/OFFICE _____ DATE _____ TIME _____

ACKNOWLEDGMENT OF RISK, GENERAL WAIVER & AGREEMENT TO HOLD HARMLESS AND INDEMNIFY

I, _____, hereby request permission to work as a volunteer in the Sedgwick County Detention Facility or office. I understand that there are significant risks involved in entering and working in a detention facility and these risks have been adequately explained to me. I agree that, in return for the training and information that has been provided to me, the permission to enter and work as a volunteer, and the experience that I will gain as a volunteer, I will hold harmless and indemnify the Sedgwick County Sheriff's Office. Further, I hereby waive any claims of any nature that I may have against the Sedgwick County Sheriff's Office or any of its employees for the personal injury, property loss, or property damage arising from or in connection with my work as a volunteer.

CONSENT TO ABIDE BY RULES AND REGULATIONS

I, _____, have completed the Sedgwick County Sheriff's Office and facility/office orientation and training session for volunteers and have read and understand the Department's Volunteer Manual. I understand that as a volunteer I will be under the control and direction of the Sedgwick County Sheriff's Office, the Sheriff, or their designee(s) while on the grounds of the facility. I agree to comply with all policies, rules and regulations of the Sedgwick County Sheriff's Office, including all security directives, and I understand that failure to comply can mean my volunteer service may be curtailed, postponed or discontinued by the Sedgwick County Sheriff's Office.

CONSENT TO HONOR CONFIDENTIALITY OF OFFENDERS

I, _____, have read and understand the Sedgwick County Sheriff's Office provisions regarding the confidentiality of information concerning offenders. I will not use any information concerning persons in the custody or under the supervision of the Sedgwick County Sheriff's Office for any reason without prior written approval from the Sedgwick County Sheriff's Office.

CONSENT TO EMERGENCY MEDICAL CARE

I, _____, have been informed and understand that, in the event of any unforeseen medical or surgical emergency while on the grounds of any detention facility, I may be subject to the emergency medical care or first aid assistance at the facility until I can be removed safely to a civilian medical care facility.

Volunteer's Signature

Date

Witness

Date

SEDGWICK COUNTY SHERIFF'S OFFICE
Volunteer Dress Code

All volunteers that will be entering the secured section of the Sedgwick County Detention Facility must be dressed appropriately. The following clothing will not be considered appropriate attire for entering the secured section of the Sedgwick County Detention Facility for the purpose of volunteering.

- See-through clothing
- Tank tops
- Barefoot
- Braless attire (Females shall wear bras)
- Unbuttoned shirts
- Shorts
- Skirts end more than 3" above the knees (We prefer slacks)
- High-slit skirts
- Attire with questionable logos and slogans
- Tight fitting clothing or clothing made with spandex
- Low rise (Hip Hugger) pants
- Any combination of clothing that exposes the midriff
- Other attire that is deemed unsuitable for wear in the Sedgwick County Detention Facility in the judgment of the on duty watch commander

Volunteer Signature Date

SEDGWICK COUNTY SHERIFF'S OFFICE
Volunteer Acknowledgement

I hereby acknowledge that I have read and understand KSA21-3826 and Kansas Administration Regulation 44-2-103, Trafficking in Contraband. I understand that a violation of this Statute and Regulation shall be grounds for termination of my service as a volunteer. I have had an opportunity to ask questions regarding this Statute and Regulation.

Date _____

Printed Name _____

Signature _____

44.2-103. Trafficking in contraband. (a) A person, including an employee, inmate, visitor, or volunteer shall not, without the consent of the warden:

- (1) Introduce or attempt to introduce any item into or upon the grounds of a correctional facility;
- (2) Take, send, or attempt to take or send any item from any correctional facility;
- (3) Possess any item in any correctional facility; or
- (4) Distribute any item within a correctional facility
 - (b) "Any item", as used in subsection (a), shall include but not be limited to the following:
 - (1) Guns or firearms of any type, or the components, diagrams, or plans thereof;
 - (2) Ammunition, explosives, or the diagrams, formulas or plans thereof;
 - (3) Knives, tools, and materials such as sandpaper, whetstones or similar items used to make such knives or tools;
 - (4) Hazardous or poisonous chemicals, flammable liquids and gases or formulas thereof;
 - (5) Escape paraphernalia such as ropes, grappling hooks, hacksaw blades, jewelers' wire, bar spreaders, maps, lock picks, handcuff keys, or similar devices which could be used to aid an escape;
 - (6) Identification documents or individual photographs of the inmate of the style suitable for the production of identification documents;
 - (7) Documents, plans, diagrams, or schematics that refer to secure electrical systems, escape alarms, overhead lighting, facility power supply, gate operations, body alarms, radio communications, and similar systems;
 - (8) Narcotics or other controlled substances, including any synthetic narcotic, drug, stimulant, sleeping pill, barbiturate, or medicine, prescription or non-prescription, which was not dispensed or approved by the facility health authority. Medicines dispensed or approved by the health authority shall be considered contraband if not consumed or utilized in the manner prescribed;
 - (9) Intoxicants, including but not limited to liquor or alcoholic beverages;
 - (10) Currency, in the form of paper, checks, money orders, coins, stamps or similar instruments with monetary value;
 - (11) Hypodermic needles, hypodermic syringes, nasal inhalers or other devices or any component thereof which could be used to inject substances into the body;
 - (12) Food items;
 - (13) Cameras, recording devices, one or two-way transmitting devices, and similar devices and components, thereof, including tapes, batteries, and film; or
 - (14) Letters, notes, books, or other written communications. (Authorized by and implementing K.S.A. 1992 Supp. 75-5210; effective July 5, 1993.)

21-3826. Traffic in contraband in a correctional institution.

- (a) Traffic in contraband in a correctional institution is introducing or attempting to introduce into or upon the grounds of any correctional institution or taking, sending, attempting to take or attempting to send from any correctional institution or any unauthorized possession while in any correctional institution or distributing within any correctional institution, or any item without the consent of the administrator of the correctional institution.
- (b) For purposes of this section, "correctional institution" means any state correctional institution or facility, conservation camp, state security hospital, juvenile correctional facility, community correction center or facility for detention or confinement juvenile detention facility or jail
- (c)
 - (1) Traffic in contraband in a correctional institution of firearms, ammunition, explosives or a controlled substance which is defined in subsection (e) of K.S.A. 65-4101, and amendments thereto, is a severity level 5, nonperson felony.
 - (2) Traffic in any contraband, as defined by rules and regulations adopted by the secretary, in a correctional institution by an employee of a correctional institution is a severity level 5, nonperson felony.
- (d) Except as provided in subsection ©, traffic in contraband in a correctional institution is a severity level 6, nonperson felony.

History: L. 1969, ch. 180, { 21-2826; L. 1970, ch. 127, { 1: L. 1992, ch 298, { 58; L. 1993, ch.